

APPROVED BY
General Director
Jewish Museum and Tolerance
Center, Private Cultural
Institution

A. Boroda
2019



**Regulation on Open Contest
for Funding of Research Activities**

as part of the charity programme "Fellowship in Moscow for doctoral candidates and post-doctoral candidates" in 2020

1. Information on the charity programme

- 1.1. The charity programme "Fellowship in Moscow for doctoral candidates and post-doctoral candidates" (hereinafter, the **Programme**) is organized and implemented by the Private Cultural Institution Jewish Museum and Tolerance Center (hereinafter, the **Museum**).
- 1.2. The programme aims to facilitate research in the field of history and culture of the Jews in Russia and develop partnership relations in the international scientific community.

2. Information about the Open Contest

Under the charity programme "Fellowship in Moscow for doctoral candidates and post-doctoral candidates", the Private Cultural Institution Jewish Museum and Tolerance Center holds an open contest for foreign researchers in the field of history and culture of the Jews in Russia for work in archives and libraries of Moscow (hereinafter, the **Contest**).

This Regulation establishes the conditions and procedure of the Contest.

3. Purpose of the Contest

The purpose of the Contest is to support foreign researchers in the field of history and culture of the Jews in Russia, to increase the scope of their scientific and research activities, provide them with new opportunities to work in Moscow's archives and libraries, and develop partnership relations in international scientific and academic community.

4. Contest Fund

4.1. The Contest fund provides financing for four fellows: two doctoral candidates and two post-doctoral candidates.

4.2. The amount of the grant for fellows: 100,000 roubles (about \$1,500) per month (for doctoral candidates) and 150,000 roubles (about \$2,200) per month (for post-doctoral candidates).

4.3. The minimum period of paid fellowship is 1 month, the maximum is 3 months. The period of fellowship will be specified by the applicant.

5. Applicants

Foreign researchers with affiliation in a higher educational institution or a scientific and research institute, who carry out active scientific and research activity in the field of history and culture of the Jews in Russia, are invited to participate in the Contest.

6. Time Frame of the Contest

6.1. Applications are accepted and considered from July 15, 2019 until November 10, 2019.

6.2. The Contest results will be announced on January 20, 2020.

6.3. The events (travels) with respect to the grant must begin not earlier than on April 1, 2020 and end not later than on November 30, 2020.

7. Contest Terms and Conditions

7.1. Within the scope of the Contest, the Museum provides funding (hereinafter, the **grant**) to doctoral candidates and post-doctoral candidates for the following purposes:

- 1) Work in Moscow's archives and library holdings for collection of materials required for the research work;
- 2) Work in archives and libraries funds of other Russian cities (preferably not more than 20% of the total fellowship time).

7.2 As part of the grant, the Contest winners are provided with:

- 1) Travel (economy class) from the place of permanent residence to the place of the event and back;
- 2) Targeted donation;

- 3) Assistance in applying for a Russian humanitarian visa;
- 4) Assistance in accommodation;
- 5) Equipped working place in the library of the Museum (according to the Museum rules).

7.3. The winner of the Contest is obliged to provide a fellowships' report:

- 1) written report on the performed research work not later than a month after the end of the fellowship;
- 2) report or lecture on the research topic at the end of the fellowship in the Museum;
- 3) article based on the materials received during the fellowship, prepared for publication within a year after the end of the fellowship indicating that the published materials were collected during this Programme.

8. Procedure and Terms of the Contest

8.1. Requirements

- 8.1.1. To participate in the Contest, an applicant must submit an application drawn up in accordance with the requirements of this Regulation (see the application form in [Google forms](#)).
- 8.1.2. Applications which do not comply with the prescribed form will not be considered.
- 8.1.3. The following documents must be attached to applications:
 - 1) brief scientific CV;
 - 2) letter of recommendation from the research supervisor or the leading specialist in the field of Jewish research work in a free form (for doctoral candidates).

8.2. Deadlines and rules for acceptance of applications

- 8.2.1. Applications are accepted from the time of announcement about the Contest until November 10, 2019.
- 8.2.2. Applications are accepted in electronic form according to Google forms.
- 8.2.3. If one applicant sends more than one application version, only last version will be considered.

8.3. Contest stages

8.3.1. Acceptance and registration of applications

- 1) Applications are accepted by the Museum's representative person, who checks their compliance with the established requirements and, if the

application conforms to all requirements, notifies the applicants via e-mail about registration of the application with the assigned number, or of the need to provide missing documents or information, if they are not available.

- 2) Museum representatives have the right to request additional information from applicants if it is necessary for deciding on the grant issue.
- 3) The materials sent for the Contest are not reviewed and not returned.
- 4) The Museum reserves the right to use the information contained in applications for research and statistical purposes.

8.3.2. Procedure for winner selection

- 1) The contest winners are determined by members of an independent collegial body of the Independent Research Centre of the Museum, independent expert committee (the "**Committee**").
- 2) The composition of the Committee and the regulation on the Expert Committee are available on the official [website of the Museum](#).
- 3) For selection of the Contest winners, the Committee members are guided by the following criteria:
 - 1) Compliance of the application with the purposes of the Contest;
 - 2) Experience in scientific and research activities related to history and culture of the Jews in Russia;
 - 3) Relevance of the research;
 - 4) Motivation of the applicant.

8.3.3. Announcement of the contest winners

The decision on acceptance or rejection of the application will be sent by e-mail to the applicant within 7 (seven) working days after its approval. The Contest results will be published on the [Museum's website](#) no later than on February 1, 2020.

8.3.4. Fellowship

The period of the fellowship is to be determined by the Contest winner (from April 1, 2020 until November 30, 2020).

9. Terms and Conditions of Grant Issue to the Contest Winners

- 9.1. After receipt of the notice, the Contest winner has the right to refuse to receive the grant without explaining the reasons.
- 9.2. The grantee must provide a financial report on grant spending, including the following documents:
 - 1) Boarding passes or travel documents confirming the arrival of the grantee

to Moscow;

- 2) Documents confirming the costs of obtaining a Russian visa;
 - 3) Brief electronic report in within a month after the end of the event (return from the travel) made according to the Museum's form.
- 9.3. By accepting the grant, the Contest winner undertakes to provide an oral report on the research in the form of a lecture on the topic of his or her research, conducted during the events organized by the Museum.
- 9.4. The confirmation of targeted use of the received funds is an article, prepared for publication a leading peer-reviewed journal or a scientific collection of articles on the materials obtained in the course of the fellowship, no later than a year after the event (fellowship). When publishing any materials obtained during the fellowship, it is necessary to indicate in the publication text that the work was performed under the Museum's charity programme "Fellowship in Moscow for doctoral candidates and post-doctoral candidates". The title and a copy of the text of the publication should be provided to the Museum by e-mail rc@jewish-museum.ru. The Museum does not claim rights to the intellectual property obtained in the course of the Programme.

10. Grant Payment Terms

- 10.1. The grant is paid against the fellowship plan (time schedule) provided by the Contest winner to the Museum.
- 10.2. After signing the agreement, the grant amount will be transferred by the Museum to the account of the organization that provides funds to the grantee. The taxes charged to this amount will be paid by Museum in accordance with the tax laws of the Russian Federation.
- 10.3. The grant may be terminated in the following cases:
- 1) Termination or suspension of funding of the Contest by the donor¹;
 - 2) Cancellation of the travel by the winner of the Contest.

11. Procedure for Amendment of the Contest Terms and Contest Cancellation

- 11.1. If it is necessary to amend the Grant Regulation, the Museum will make such amendments and publishes a revised version of the Regulation on its website: www.jewish-museum.ru.
- 11.2. The Contest may be cancelled for an indefinite period only because of force majeure circumstances or termination/cancellation of funding.

12. Contacts:

Any information and consultations related to the participation in the Contest are

¹ In this case, the grant payment will cease upon suspension or termination of funding of the Contest.

available at the address and phone specified below:

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