

APPROVED BY
General Director
Jewish Museum and Tolerance
Center, Private Cultural Institution

A. Boroda

2019



**Regulation on Open Contest
for Funding of Research Activities**

as part of the charity programme "Research in the Field of History and Culture of the Jews in Russia (Russia before Peter the Great, Russian Empire, USSR and the former Soviet Union)" in 2020

1. Information on the Charity Programme

1.1. The charity programme "Research in the Field of History and Culture of the Jews in Russia (Russia before Peter the Great, Russian Empire, USSR and the former Soviet Union)" (hereinafter, the **Programme**) is organized and implemented by the Jewish Museum and Tolerance Center, Private Cultural Institution (hereinafter, the **Museum**).

1.2. The programme aims to facilitate research in the field of history and culture of the Jews in Russia and develop partnership relations in the academic community.

2. Information about the open Contest

Under the Charity Programme "Research in the Field of History and Culture of the Jews in Russia (Russia before Peter the Great, Russian Empire, USSR and the former Soviet Union)", the Jewish Museum and Tolerance Center holds an open contest for individual and group projects, for Russian and foreign researchers of history and culture of the Jews in Russia (hereinafter, the **Contest**).

This Regulation establishes the conditions and procedure of the Contest.

3. Purpose of the Contest

The Purpose of the Contest is to support research projects in the field of history and culture of the Jews in Russia in different historical periods. The targeted results of the Projects may include scientific publications:

- monographs (required if the grant amount is from 500 thousand roubles per year);
- articles in peer-reviewed journals and/or collections of articles (if the grant amount is from 200 to 500 thousand roubles and the project realization term does not exceed one year);

4. Contest Fund

4.1. For implementation of research projects, the winners of the Contest (hereinafter, the **Grantee**) will receive funding from the Museum in the form of charitable targeted donation (hereinafter, the **grant**).

4.2. Grant amount: from 200 thousand roubles to 1.5 million roubles per year.

5. Applicants

Russian and foreign individual researchers or research groups conducting scientific research activities in the field of history and culture of the Jews in Russia in different historical periods are invited to participate in the Contest. Both individuals and corporate entities (non-profit organizations) may apply for the contest.

6. Time Frame of the Contest

6.1. Applications are accepted and considered from July 15, 2019 until November 10, 2019.

6.2. The Contest results will be announced on January 20, 2020.

6.3. The project implementation terms are established individually (from 1 year to 3 years, but the decision to renew grant for each next year is accepted on the basis of interim reports (clause 8.3.4)).

7. Contest Terms and Conditions

7.1. Within the scope of the Contest, the Museum provides grants for the following purposes: fundamental or applied research, preparation of monographs and scientific articles on the selected topic.

7.2. The grant may be used to cover the following expenses:

- 1) Work in Russian and foreign archives and libraries for collecting the materials needed for research work;
- 2) Travel expenses;

- 3) Fees of specialists involved in project implementation;
- 4) Pre-press and printing costs;
- 5) Other activities or types of work related to project implementation.

7.3 The winner of the Contest assumes an obligation to provide a report on target spending of the grant:

- 1) Interim written report on project implementation for each stage;
- 2) Financial report on target spending of the funds received on completion of each project stage, made according to the Museum's form, with the enclosed confirming documents;
- 3) Final written report in form of a text or article or collection of articles (if the grant amount is 200–500 thousand roubles and the grant term does not exceed one year) or a monograph;
- 4) The Grantee is obliged to return to the Museum the part of the grant that was not spent in the course of the project implementation, if any.

8. Procedure and Time of the Contest

8.1. Requirements

8.1.1. To participate in the Contest, an applicant must submit an application compiled in accordance with the requirements of this Regulation ([Google form](#)). In the case of a group application, the form is to be completed on behalf of a project manager.

8.1.2. Applications which do not comply with the prescribed form will not be considered.

8.1.3. The following documents must be attached to applications:

- 1) Brief scientific CV (for the group applications – the CV of the Head of the project team and main participants);
- 2) For doctoral candidates: recommendations from a research supervisor or leading specialist in the field of Jewish studies in a free form;
- 3) Project budget (see [Annex](#)).

8.2. Deadlines and rules for acceptance of applications

8.2.1. Applications are accepted from July 15, 2019 until November 10, 2019.

8.2.2. Applications are accepted in electronic form according to Google forms.

8.2.3. If one Applicant sends more than one application version, only the last version will be considered.

8.3. Contest stages

8.3.1. Acceptance and registration of Applications

- 1) Applications are accepted by the Museum's representative person, who checks their compliance with the established requirements and, if the application conforms to all requirements, notifies the applicants via e-mail about registration of the application with the assigned number, or the need to provide missing documents or data if they are not available.
- 2) Museum's representatives have the right to request additional information from applicants if it is necessary for deciding on the grant issue.
- 3) The materials sent for the Contest are not reviewed and not returned.
- 4) The Museum reserves the right to use information contained in applications for research and statistical purposes.

8.3.2. Procedure for winner selection

- 1) The contest winners are determined by members of an independent collegial body of the Independent Research Centre of the Museum, an independent expert committee (the "**Committee**").
- 2) The composition of the Committee and the Regulation on the Expert Committee are available on the official [website of the Museum](#).
- 3) For selection of the Contest winners, the Committee members are guided by the following criteria:
 - project novelty;
 - significance of the expected scientific results;
 - scientific and methodical proficiency of the project;
 - appropriateness of the grant amount to the project objectives;
 - previous research results of the applicant with respect to the topic.

8.3.3. Announcement of the contest winners

The decision on acceptance or rejection of the application will be sent by e-mail to the applicant within 7 (seven) working days after its approval. The Contest results will be published on the [Museum's website](#) no later than February 1, 2020.

8.3.4. Implementation of the Project

The grant is provided for projects with duration from 1 to 3 years. Implementation stages are specified by the applicant in the application. The time schedule for delivery of interim reports is to be approved separately for each project. The decision on funding for the projects for more than 1 year is based on the results of interim reports.

9. Terms and Conditions of Grant Issue to the Contest Winners

9.1. After receipt of the notice, the Contest winner has the right to refuse to receive grant without explaining the reasons.

9.2. Upon the consent of the winner, the Museum signs an agreement with the Grantee (individual or corporate entity) on targeted charity donation.

9.3. The Grantee must provide an expense report on the grant spending, including the following documents:

- copies of payment documents and other primary documents confirming actual expenses;
- documents against which these payments were made (copies of agreements, invoices, work acceptance certificates);
- register of attached documents and copies in Russian, or accompanied with translations into Russian.

Copies of primary documents confirming actual expenses shall be certified and submitted in Russian or accompanied with a translation into Russian.

9.4. By accepting the grant, the Contest winner undertakes to provide a written report on implementation of each stage of the project.

9.5. The final report/confirmation of targeted use of the received funds is the text of the article prepared for publication in a leading peer-reviewed journal/scientific collection (for projects lasting no longer than a year) or a monograph on the project topic.

9.6. The final report is evaluated by the Expert Committee of the Museum. If the Expert Committee approves the report for publication, the Museum will pay the donation for publication (costs of publication must be specified in cost estimates to the application). The publication must contain an indication that the research was conducted with the support of the Museum, i.e. brand name of the Museum, the logo of the Museum and/or a third party, which the Museum thinks proper to mention.

9.7. When publishing any materials obtained during the research under the grant, it is necessary to specify in the publication that the work was carried out under the charity programme "Research in the Field of History and Culture of the Jews in Russia (Russia before Peter the Great, Russian Empire, USSR and the former Soviet Union)" implemented by the Jewish Museum and Tolerance Center Private Cultural Institution. The title and a copy of the text of the publication will be provided to the Museum by email rc@jewish-museum.ru and it is necessary to provide a paper copy of the publication to the library of the Research Center.

9.8. The Museum does not claim rights to the intellectual property obtained in the course of the Programme.

10. Grant Payment Terms

10.1. The time schedule for grant payment under each project is determined individually depending on the project schedule.

10.2. Each subsequent payment will be made after the provision by the Grantee of the financial report about targeted use of the previous amount.

10.3. Expense reports must cover the full amount of the grant paid.

10.4. The grant may be terminated in the following cases:

- termination or suspension of funding of the Contest by the donor¹;
- failure to provide timely reports on project implementation by the Grantee;
- unforeseen circumstances that hinder the implementation of the Programme or the project.

11. Procedure for Amendment of the Contest Terms or Contest Cancellation

11.1. If it is necessary to amend the Grant Regulations, the Museum makes appropriate amendments and publishes an amended version of the Regulations on its website at: www.jewish-museum.ru.

11.2. The Contest may be cancelled for an indefinite period only by reason of force majeure circumstances or termination/cancellation of funding.

12. Responsibility of the Grantee

12.1. By signing the agreement on targeted charitable donation, the Grantee commits to use grant funds exclusively for the purposes related to the implementation of the research project described in the application and in accordance with the terms and purposes of the Contest specified in this Regulation.

12.2. If the Grantee fails to fulfil its obligations under the terms of the grant provided or fails to timely submit the final report on the performed work, the Museum has the right to publish information about the bad faith of the Grantee and to deprive the latter of the right to participate in further activities and programmes of the Museum.

12.3. In the event of inappropriate spending of donation funds or absence of proper supporting documents, the Grantee agrees to return the received funds to the Museum.

13. Contact Details

Any information and consultations related to the participation in the Contest are available at the address and phone specified below:

11 Obraztsova str., bldg. 1A, Moscow
Jewish Museum and Tolerance Center
Private Cultural Institution
tel: +7-495-05-50 (260)
Research Center
e-mail: rc@jewish-museum.ru
Contact person: Anastasia Dekka

¹ In this case, the payment will cease upon suspension or termination of funding of the Contest.