

APPROVED

Director General

Private Cultural Institution

**«Jewish Museum and
Tolerance Center»**

A.M. Boroda

February « 10 », 2021



**Regulation on open contest
for Funding of Research Activities**

within the frame of the charitable program «Research in the field of history and culture of Jews in Russia (pre-Peter the Great Russia, Russian Empire, USSR, and the former Soviet Union)» in 2021

1. Charitable program information

1.1. The charitable program «Research in the field of history and culture of Jews in Russia (pre-Peter the Great Russia, Russian Empire, USSR, and the former Soviet Union)» (hereinafter referred to as «**Program**») is organized and implemented by the Private Cultural Institution «Jewish Museum and Tolerance Center» (hereinafter referred to as «**Museum**»).

1.2. The Program is aimed to support research in the field of history and culture of Jews in Russia and to expand relations of partnership in the academic community.

2. Information on the open contest

Private Cultural Institution «Jewish Museum and Tolerance Center», within the frame of the charitable program «Research in the field of history and culture of Jews in Russia (pre-Peter the Great Russia, Russian Empire, USSR, and the former Soviet Union)», is announcing an open contest of individual and group projects led by Russian or foreign researchers in the field of history and culture of Jews in Russia (hereinafter referred to as «**Contest**»).

This Regulation determines the Contest terms and conditions as well as the arrangement thereof.

3. Contest purpose

The purpose of the Contest is to support research projects in the field of history and culture of Jews in Russia during various historic periods. The projects can be intended to preparation of publications, such as:

- Monographs (necessary for the grant amount exceeding 500 thousand rubles per year);
- Articles in peer-reviewed journals and/ or collections of scholarly articles (for the grant amounts between 200 and 500 thousand rubles and implementation terms not exceeding one year);

4. Contest fund

4.1. In order to implement their research projects, the Contest winners (hereinafter referred to as «**Grantee**») will receive charitable, targeted financing from the Museum (hereinafter referred to as «**Grant**»).

4.2. Grant amount: from 200 thousand rubles to 1.5 million rubles per year.

5. Contest participants

Russian or foreign individual researchers or research groups actively conducting research in the field of history and culture of the Jews in Russia during different historic periods are invited to take part in the Contest. Individuals or legal persons (non-profit organizations) can appear as applicants.

Only a group of researchers or a legal person (non-profit organization) can qualify for the maximum grant amount of 1.5 million rubles per year, provided for 3 years.

6. Contest implementation timeline

6.1. Applications to take part in the Contest shall be accepted and considered from February 10, 2021 until May 15, 2021.

6.2. The Contest results shall be made public on September 15, 2021.

6.3. The project implementation term shall be determined individually (from 1 to 3 years; however, the decision to to renew grant for each of the consecutive years shall be made based on the interim reports (clause 8.3.4)).

7. Contest terms and conditions

7.1. Within the frame of the Contest, the Museum shall provide grants for the following purposes: fundamental or applied research, preparation of monographs and scientific papers within the chosen subject area.

7.2 The Grant can cover following expenses:

- 1) Work in Russian or foreign archives or libraries in order to gather materials necessary to implement the research;

- 2) Travel expenses;
- 3) Compensation to experts invited for project implementation;
- 4) Pre-press and printing costs;
- 5) Other activities or works related with project implementation.

7.3 The Grantee undertakes to provide reporting about the targeted Grant use:

- 1) Interim written report about each stage of the project implementation;
- 2) Financial report about targeted use of received funds upon termination of each project stage, prepared on the Museum form and accompanied by supporting documents;
- 3) Final written report in the form of text of an article or collection of articles (for the grant amounts between 200 and 500 thousand rubles and terms not exceeding 1 year), or a monograph ready for publishing;
- 4) The Grantee shall, where available, return to the Museum any unused part of the Grant and/ or any part of the Grant that was not used as permitted during project implementation.

8. Arrangement and terms of the Contest

8.1. Requirements to applications

8.1.1. In order to take part in the Contest, the applicant shall provide an application prepared in compliance with requirements of this Regulation (the application shall be prepared when filling in the form in the online Google forms service). In case of a group application, the form shall be filled in the name of the project leader, with indication of all group members.

8.1.2. The applications that do not correspond to the stated form shall not be considered.

8.1.3. The following documents shall be attached to the applications:

- 1) Brief CV of the applicant (leader of the research group and all group members in case of group applications);
- 2) For individual researchers without academic degree: free-form recommendation from the research advisor or leading expert in the field of Jewish studies;
- 3) Project cost sheet (see Attachment).

8.2. Terms and rules of acceptance of the applications

8.2.1. The applications shall be accepted from February 10, 2021 to May 15, 2021.

8.2.2. The applications to take part in the Contest shall be accepted electronically, using the online Google forms service; no free-form applications shall be accepted.

8.2.3. If one applicant submits more than one application, only the latest application shall be considered.

8.3. Contest stages

8.3.1. Acceptance and registration of applications

- 1) The applications shall be accepted by a Museum representative who shall control their compliance with the established requirements and, in case of full compliance, shall inform the applicants via email on successful registration of their application and the number assigned to it, or on the need to provide missing documents or information where necessary.
- 2) Museum representatives may request additional information from the Contest participants if this is necessary to decide about providing them with the Grant.
- 3) All materials submitted to the Contest shall not be reviewed or returned.
- 4) The Museum reserves the right to use information from the applications for research or statistical purposes.

8.3.2. Procedure of identification of the Contest winners

- 1) The Contest winners shall be identified by members of an Independent Expert Committee (hereinafter referred to as «**Committee**»): independent collegiate board of the Museum research center.
- 2) The Committee composition and the regulation on the Expert Committee are available at the official Museum website.
- 3) When identifying the Contest winners, the Committee members shall be guided by the following criteria:
 - Project novelty;
 - Relevance of expected research results;
 - Research and methodological proficiency of the project;
 - Compliance of the Grant amount with the project aims;
 - Previous research results of the applicant within the claimed field.

8.3.3. Announcement of the Contest winners

The decision to accept or reject an application shall be sent to the applicant's email address within 7 (seven) business days from the day this decision is made. The Contest results shall be published at the Museum website not later than on December 1, 2021.

8.3.4. Project implementation

The Grant is intended for projects with the term of 1 to 3 years. The stages of project implementation shall be described by the applicants in the application. The time schedule for provision of interim reports shall be approved separately for each project. The decision to finance projects with an over-1-year term shall be taken based on results of the interim reports.

9. Terms of provision of the Grant to the Contest winners

9.1. Upon receipt of the notification, the winner is entitled to refuse the Grant with no explanation.

9.2. In case of Grant acceptance, the Museum shall conclude with the Grantee (individual or legal person) an agreement of charitable and targeted provision of funds.

9.3. In case the Contest is won by a group of researchers, the agreement of provision of funds shall be made with the head of the group, with obligatory indication of all contributors.

9.4. The Grantee shall provide a financial report of the use thereof, including the following documents:

- Originals of billing or other primary documents confirming actual expenses;
- Documents based on which such payments were made (copies of agreements, invoices, completion certificates);
- Register of attached documents and copies in Russian or translated into Russian.

Copies of primary documents confirming actual expenses shall be certified and provided in Russian or accompanied with translation into Russian.

9.5. When accepting to receive the Grant, the Contest winner also undertakes to submit a written report on implementation of each project stage.

9.6. The text of an article prepared for publication in a leading peer-reviewed journal / collection of scholarly articles (for projects with the term not exceeding 1 year) or of a monograph on the project topic shall represent the final report on targeted use of received funds.

9.7. Final reports are considered by the Museum Expert Committee. If the report text is approved for publication by the Expert Committee, the Museum shall provide the funds intended to pay for the publication (the price of publication must be mentioned in the project cost sheet included in the application). The publication shall include an indication of the fact that the research was done with support of the Museum, that is, the official Museum name, logo of the Museum and/ or of the third party that the Museum shall deem proper to be mentioned.

9.8. Any publication of materials obtained during research supported by the Grant shall include indication of the fact that the work was done within the frame of the charitable program «Research in the field of history and culture of Jews in Russia (pre-Peter the Great Russia, Russian Empire, USSR, and the former Soviet Union)» implemented by the Private Cultural Institution «Jewish Museum and Tolerance Center». The article title and a copy of the published text shall be sent to the Museum via email, at rc@jewish-museum.ru, and a paper copy of the publication shall be submitted to the library of the Research center.

9.9. The Museum shall not claim any rights on the results of intellectual activity obtained within the Program.

10. Order of Grant payment

10.1. The stages of payment to the Grantee shall be determined individually for each

project, depending on the project time schedule.

10.2. Each consequent payment shall be made after the Grantee submits a report on targeted use of funds from the previous payment.

10.3. Submitted financial reporting documents shall cover all amount of the Grant that has already been paid.

10.4. The Grant payment can be terminated in the following cases:

- Termination or suspension of the Contest financing by the Grant giver¹;
- Non-submission by the Grantee of timely reports on the project implementation;
- Unforeseen circumstances preventing implementation of the Program or project.

11. Order of modification of Contest terms or Contest cancellation

11.1. If any modifications are to be made to the Regulation on the Grant, the Museum shall make those modifications and publish the updated Regulation on their website at: www.jewish-museum.ru.

11.2. The Contest can only be canceled for an indefinite period due to force majeure circumstances or termination /cancelation of financing.

12. Responsibility of the Grantee

12.1. When signing the agreement of charitable and targeted provision of funds, the Grantee undertakes to use all of the Grant funds exclusively for the purposes related with implementation of the research project described in the application, as well as in compliance with the terms, conditions, and purposes of the Contest described in this Regulation.

12.2. If the Grantee did not fulfil their obligations as to the conditions of the allocated Grant or did not submit their final report on completed work within the set time frame, the Museum shall be entitled to publish information on the Grantee's unfairness and forfeit the Grantee's right to participate in any future events or programs organized by the Museum.

12.3. In case of untargeted use of the Grant funds or absence of necessary supporting documents, the Grantee shall return the funds they received back to the Museum.

13. Contact information

For all information or consultations related with participation in the Contest, please refer to the following address and phone number:

Moscow, Obraztsova str, 11 bldg.1A

Private cultural institution

«Jewish Museum and Tolerance Center»

Phone +7-495-05-50 (260)

Research center:

e-mail: rc@jewish-museum.ru

¹ In this case, the payments shall terminate at the moment of termination or suspension of the Contest financing.